



# PURCHASE ORDER

**DELIVERY DUE DATE:** 04 JAN 2025

Procurement Unit  
Tel No.: 045-606-8142/606-8157

Supplier: **COPYLANDIA OFFICE SYSTEMS CORPORATION**  
Address: Copylandia Bldg., 252 AB Fernandez Avenue, Dagupan City, Pangasinan  
Type of Business: Merchandising  
TIN No.: 002-332-000-021 VAT Reg.  
Tel. No.: 0994-739-8233/0917-556-8161

PR No.: 2024-06-263  
PO No.: 2024-661  
Date: 10/15/2024  
Mode of Procurement: Public Bidding

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: TARLAC STATE UNIVERSITY Delivery Term: 60 calendar days  
Date of Delivery: \_\_\_\_\_ Payment Term: n/30

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	unit	<b>DIGITAL PRINTER, DEVELOP INEO 750I</b> Panel size/resolution: 10.1" / 1024 x 600; System memory (standard/max): 8,192 MB; System hard drive: 256 GB SSD (standard); Interface: 10/100/1,000-Base-T Ethernet; USB 2.0; Network protocols: TCP/IP (IPv4 / IPv6); SMB; LPD; IPP; SNMP; HTTP(S); Automatic Document Feeder: Up to 100 originals; A6-A3; 35-163 g/m <sup>2</sup> ; Printable paper size: A6-SRA3; banner paper max. 1,200 x 297 mm, customized paper sizes; Printable paper weight: 52-300 g/m <sup>2</sup> ; Paper input capacity (standard/max): 1,150 sheets / 6,650 sheets; Paper tray input (standard): 1x 500; A6-A3; custom sizes; 52-256 g/m <sup>2</sup> ; 1x 500; A5-SRA3; custom sizes; 52-256 g/m <sup>2</sup> ; Manual bypass: 150 sheets; A6-SRA3; custom sizes; banner; 60-300 g/m <sup>2</sup> ; Automatic duplexing: A6-SRA3; 52-256 g/m <sup>2</sup> ; Finishing modes: Offset; Group; Sort; Staple; Staple (offline); Punch; Half-fold; Letter-fold; Booklet; Output capacity (standard): Up to 250 sheets; Stapling: Max. 100 sheets or 98 sheets + 2 cover sheets (up to 300 g/m <sup>2</sup> ); Stapling output capacity: Max. 200 sets; Letter fold: Max. 3 sheets; Letter fold capacity: Max. 50 sets; unlimited (without tray); Booklet: Max. 20 sheets or 19 sheets + 1 cover sheet (up to 300 g/m <sup>2</sup> ); Booklet output capacity: Max. 35 booklets; unlimited (without tray); Copy/print volume (monthly): Rec. 80,000 pages; Max. <sup>2</sup> 200,000 pages; Toner lifetime: Black up to 40,000 pages; Imaging unit lifetime: Black up to 260,000/1,000,000 pages (drum/developer); Power consumption: 220-240 V / 50/60 Hz; Less than 2.10 kW; System dimension (WxDxH): 615 x 688 x 1207 mm (without options); System weight: Approx. 140.0 kg (without options); <i>sub-total:</i>	1	1,950,000.00	1,950,000.00
					<b>1,950,000.00</b>

Warranty shall be for a period minimum of three (3) months for expendable supplies, or a minimum period of one (1) year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

DR. ARNOLD E. VELASCO  
President

Conforme:

*Virgilio D. Zamora Jr.*  
11-05-2024  
Virgilio D. Zamora Jr.

Authorized Official

### COPYLANDIA OFFICE SYSTEMS CORPORATION

(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_



Funds Available:

*Jasper A. Yauder*  
**JASPER A. YAUDER, CPA**  
Budget Officer

ALOBS No.: 06-207512-2024-10-0002  
Amount: 1,950,000



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		<p align="center"><b>Balance Forwarded:</b></p> Print resolution: 1,800 (equivalent) x 600 dpi; 1200 x 1200 dpi; Page description language: PCL 6 (XL3.0); PCL 5c; PostScript 3 (CPSI 3016); XPS; Operating systems: Windows 7 (32/64); Windows 8.1 (32/64); Windows 10 (32/64); Windows Server 2008 (32/64); Windows Server 2008 R2; Windows Server 2012; Windows Server 2012 R2; Windows Server 2016; Windows Server 2019; Macintosh OS X 10.10 or later; Linux; Printer fonts: 80 PCL Latin; 137 PostScript 3 Emulation Latin; Mobile printing: AirPrint (iOS); Mopria (Android); ineoPRINT (iOS/Android/Windows 10 Mobile); Mobile Authentication and Pairing (iOS/Android); Machine Warranty: 500, 000 copies or one year whichever come first, Service Warranty: Lifetime free service with regular monthly check up; COMPUTER, LAPTOP ACER PREDATOR HELIOS 300 16 PH16-71-90ZQ • Processor - Intel® Core™ i9-13900HX; Graphics - NVIDIA® GeForce® RTX™ 4070; Memory - 16 GB of DDR4 3200 mhz system memory; Storage - 1 TB NVMe SSD; Resolution - 2560 x 1600; Panel size - 16"; Battery - 90 Wh Lithium Ion (Li-Ion) P124,000.00  ***** Purpose: Supply and Delivery of Office Equipment for Business Center (APP 2024)			1,950,000.00
					<u>1,950,000.00</u>

(Total Amount in Words) One Million Nine Hundred Fifty Thousand Pesos Only

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Very truly yours,

DR. ARNOLD E. VELASCO

President

Authorized Official

Conforme:

*[Signature]* 11-05-2024  
*Victorio D. Ramos Jr.*

### **COPYLANDIA OFFICE SYSTEMS CORPORATION**

(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_

Bank Account Number: \_\_\_\_\_

Bank Name: \_\_\_\_\_

Bank Address: \_\_\_\_\_



Funds Available:

*[Signature]*  
**JASPER A. YAUDER, CPA**

Budget Officer

ALOBS No. : 06-207512-2024-10-0002

Amount : ₱1,950,000