



# REQUEST FOR QUOTATION (RFQ) No. 299-2020

Procurement Unit

The Tarlac State University (TSU), through its Bids and Awards Committee (BAC) and Procurement Unit, will undertake an **Alternative Method of Procurement through Negotiated Procurement** for the items stated below, in accordance with **Section 53.9 Small Value Procurement** of the Revised Implementing Rules and Regulations of Republic Act. No. 9184.

The TSU hereinafter referred to as "the Buyer", now requests submission of a price quotation for the subject below:

| Purchase Request No.     | DESCRIPTION/PARTICULARS                           | APPROVED BUDGET FOR THE CONTRACT (ABC) inclusive of VAT |
|--------------------------|---|---|
| 2020-09-188 (OUP)        | OFFICE DESKTOP COMPUTER WITH FULL HD 1080P WEBCAM | 220,000.00  |
| Purpose: FOR OFFICE USE. |   |   |

Philgeps Posting: Active Date: 9/10/2020 Closing Date: 9/16/2020 Category: IT Reference No.: 20600

Interested suppliers are required to submit the following documents:

- Valid and Current Mayor's / Business Permit
- Latest Income / Business Tax Return
- Proof of PhilGeps Registration
- Omnibus Sworn Statement
- Brochure, if applicable

TSU Condition of Sale:

1. Delivery Schedule: 90 calendar days from receipt of approved PO/NTP
2. Bid Validity: 120 calendar days from submission of bids
3. Delivery Site: Supply and Property Management Unit, Tarlac State University (045) 606-8159 / (045) 982-2605
4. Warranty shall be for a period minimum of three (3) months of expendable supplies, or a supplies/equipment after acceptance by the procuring entity of the delivered

Award of contract shall be made to the bidder with the lowest quotation for the subject goods which comply with the minimum technical specifications and other terms and conditions stated herein.

Any alteration, erasures, or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative.

Submission of duly signed Price Quotation Form (Attachment 1) and eligibility documents is not later than 9/16/2020 at the Procurement Unit, Admin Building Tarlac State University, Tarlac City.

Open submission may be done manually or through email at [javy\\_carlos@yahoo.com](mailto:javy_carlos@yahoo.com) / [julietelaineacuna@yahoo.com](mailto:julietelaineacuna@yahoo.com)

The penalty for late deliveries is one tenth (1/10) of one (1) percent of the cost of the underperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten (10%) percent of the contract price, the procuring entity shall rescind the contract without prejudice to other courses of action and remedies open to it.

The TSU reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract in accordance with Section 41 of R.A 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

**CARLOTA M. MARCOS**  
 Head, Procurement Unit

**PRICE QUOTATION**

Date: 9/16/2020  
 RFQ No. 299-2020  
 PR No. 2020-09-188 (OUP)

The Bids and Awards Committee  
 c/o Procurement Unit  
 TSU, Tarlac City  
 (045) 982 -4630 / (045) 606 -8157

Sir / Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our price quotation for the item/s identified below:

| ITEM NO. | UNIT  | ITEM & DESCRIPTION  | QUANTITY | UNIT PRICE | TOTAL PRICE |
|----------|-------|---|----------|------------|-------------|
| 1        | set   | OFFICE DESKTOP COMPUTER,<br>PROCESSOR: INTEL CORE i5-9400 (6 CORES/9 MB.6T/2GH2 to 4.1 GHz/65W), OS: PRE-LOADED OEM WINDOWS 10 PRO 64bit ENGLISH (GENUINE MICROSOFT OS MEDIA KIT CD INCLUDED), MEMORY: 8 GB, 2 x 4GB DDR4, 2666 MHz, ECC/NON-ECCS DRAM, HARD DRIVE: 256 SSD + 1 TB HDD 7200 RPM, VIDEO CARD: INTEGRATED INTEL HD GRAPHICS, PORTS: 8 EXTERNAL USB TYPE A: 4 x 3.1 (FRONT/2 REAR) AND 4 x 2.0 (2 FRONT/2REAR), 2 INTERNAL USB 2.0, 1 R-45, 1 DISPLAY PORT 1.2, 1 HDMI 1.4, 1 UAJ, 1 LINE-OUT, DISPLAY: AT LEAST 21.5" WIDE SCREEN MONITOR WITH LED BACK LIGHT (SAME BRAND AS SYSTEM UNIT AND COMPATIBLE TO THE UNIT'S DISPLAY OUTPUT PORT), PERIPHERALS: KEYBOARD, OPTICAL SCROLL MOUSE (MUST BE SAME BRAND WITH SYSTEM UNIT), FORM FACTOR: SMALL FORM FACTOR, UPS: OUTPUT POWER CAPACITY: 550 W/ 1.1 KVA, NOMINAL OUTPUT VOLTAGE: 230 V, NOMINAL INPUT VOLTAGE: 230 V, BATTERY TYPE: MAINTENANCE-FREE SEALED LEAD-ACID BATTERY WITH SUSPENDED ELECTROLYTE: LEAKPROOF, REPLACEMENT BATTERY: RBC17, EXPECTED BATTERY LIFE (YEARS): 2-4, HEIGHT: 21.5 cm x WIDTH: 13 cm x DEPTH: 33.6 cm, WARRANTY: 2 YEARS | 3        |            |             |
| 2        | piece | FULL HD 1080P WEBCAM,<br>MAX RESOLUTION: 1080P/30 FPS- 720/60 FPS<br>FOCUS TYPE: AUTOFOCUS, LENS TECHNOLOGY: FULL HD GLASS,<br>BUILT-IN-MIC: STEREO, FoV: 78 °, CABLE LENGTH: 1.5 METERS,<br>WARRANTY: AT LEAST 1-YEAR WARRANTY   | 1        |            |             |
|          |       |   |          |            |             |

Warranty : \_\_\_\_\_

The above-quoted price is inclusive of all costs and applicable taxes

Very truly yours,

**AUTHORIZED REPRESENTATIVE:**

Signature : \_\_\_\_\_  
 Printed Name : \_\_\_\_\_  
 Date : \_\_\_\_\_  
 Company Name Registered : \_\_\_\_\_  
 E-mail Address : \_\_\_\_\_  
 Contact no. : \_\_\_\_\_

**BANK DETAILS:**

Bank Name : \_\_\_\_\_  
 Bank Address : \_\_\_\_\_  
 Bank Account Name : \_\_\_\_\_  
 Bank Account Number : \_\_\_\_\_