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Republic of the Philippines
TARLAC STATE UNIVERSITY
BIDS AND AWARDS COMMITTEE
GOODS AND SERVICES
Romulo Blvd., San Vicente, Tarlac City 2300

**BAC RESOLUTION DECLARING THE SINGLE CALCULATED AND RESPONSIVE
BID (SCRB) AND RECOMMENDING THE AWARD OF CONTRACT**

RESOLUTION NO. PB083-2024

BIDDING NO.: PURCHASE REQUEST NO. 2024-06-263
Category per R.A. 9184: GOODS INFRA/WORKS CONSULTING
**TITLE/DESCRIPTION: "SUPPLY AND DELIVERY OF OFFICE EQUIPMENT FOR
BUSINESS CENTER (APP 2024)"**
APPROVED BUDGET FOR THE CONTRACT (ABC): ₱ 2,250,000.00

WHEREAS, the TARLAC STATE UNIVERSITY advertised the Invitation to Bid for the project Supply and Delivery of Office Equipment for Business Center (APP 2024) with an Approved Budget for the Contract (ABC) of ₱ 2,250,000.00 in the Philippine Government Electronic Procurement System (PhilGEPS) and in conspicuous places in Tarlac State University on July 23, 2024;

WHEREAS, in response to the Invitation to Bid, only one prospective bidder participated in the Pre-Bidding Conference held at Tarlac State University BAC Conference Room and webcasted via Zoom on July 31, 2024;

WHEREAS, in the public bidding held at the TSU-BAC Conference Room on August 13, 2024, at 2:00 P.M.:

- (a) One bidder, namely, Copylandia Office Systems Corporation, tendered a bid for Item no. 1 of the aforementioned project,
- (b) the Bids and Awards Committee (BAC), with the assistance of the Technical Working Groups (TWGs), opened and checked the first envelope contained in the bid submitted by the lone bidder, using the non-discretionary "pass/fail" criterion, and found that the first envelope contained all the required documents and was rated "passed";
- (c) the BAC with the assistance of the TWGs, then opened and checked the second envelope contained in the bid of the lone bidder and found that the second envelope contained the prescribed documents and was rated "passed"
- (d) the BAC resolved to declare Copylandia Office Systems Corporation, as the bidder with the Single Calculated Bid for Item No. 1 with an amount of 1,950,000.00,
- (e) the BAC directed the TWGs to proceed with the Post-Qualification Evaluation of the Single Calculated Bid;
- (f) the BAC declared a Failure of Bidding for Item No. 2, since no bid was received,
- (g) the BAC resolved to recommend to the President the procurement of Item No. 2 of the project Supply and Delivery of Office Equipment for Business Center (APP 2024) using the appropriate alternative mode of procurement in accordance with the Implementing Rules and Regulations of R. A. 9184.

WHEREAS, in the Post-Qualification Evaluation Conference held via Zoom on August 29, 2024:

- (a) the TWG for Financial and Legal Aspects reported that the Single Calculated Bid for Item no. 1 was responsive to the legal and financial requirements for the project as prescribed in the Bidding Documents,
- (b) the TWG for Technical Aspect reported that the Single Calculated Bid for Item no. 1 was responsive to the technical requirements for the project as prescribed in the Bidding Documents,
- (c) the BAC verified the reports of the TWGs, deliberated, and unanimously agreed to adopt the reports of the TWGs finding the Single Calculated Bid for Item no. 1 as responsive;


THEREFORE, We, the members of the Bids and Awards Committee, hereby **RESOLVE**, as it is hereby **RESOLVED**:


- (a) to declare Copylandia Office Systems Corporation, as the bidder with the Single Calculated and Responsive Bid (SCRB) for Item no. 1, with the bid price of One Million Nine Hundred Fifty Thousand Pesos (1,950,000.00), and
- (b) to recommend to the President the Award of Contract for Item no. 1 of the project, Supply and Delivery of Office Equipment for Business Center (APP 2024) to Copylandia Office Systems Corporation.


RESOLVED, at TSU-BC AVR, this 29th day of August 2024.


WILMARK J. RAMOS
Chairperson


GRACE N. ROSETE
Vice Chairperson


THEDA FLARE G. QUILALA
Member


RICO G. TOMAS
Member


MENCHIE DG. ABELLAR
Member


JASPER A. YAUDER
Member


PEDRO G. SUERTE FELIPE, JR.
Member/End-user

Approved:


DR. ARNOLD E. VELASCO
President



ABSTRACT OF BIDS AS READ

Project Name: **SUPPLY AND DELIVERY OF OFFICE EQUIPMENT FOR BUSINESS CENTER (APP 2024)**

Project Location: Main Campus, Tarlac State University
Implementing Office: Tarlac State University
Approved Budget for the Contract: ₱ 2,250,000.00

Date: August 13, 2024
Time: 2:00 P.M.
Venue: BAC Conference Room

BIDDER	Copylandia Office Systems Corporation
Item No. 1	₱ 1,950,000.00
Item No. 2	NO BID
Form of Bid Security	Bid Securing Declaration
Validity Period	120 days
Remarks	Complying

WILMARK J. RAMOS
Chairperson

GRACE N. ROSETE
Vice Chairperson

THEDA FLARE G. QUILALA
Member

RICO G. TOMAS
Member

MENCHIE DG. ABELLAR
Member

JASPER A. YAUDER
Member

PEDRO G. SUERTE FELIPE, JR.
Member/ End-user

WINNIEFE F. GUTIERREZ
TWG on Financial and Legal Aspects
Chairperson

RYAN G. SIH
TWG on Technical Aspects
Chairperson

Approved:

DR. ARNOLD E. VELASCO
President



ABSTRACT OF BIDS AS CALCULATED

Project Name: **SUPPLY AND DELIVERY OF OFFICE EQUIPMENT FOR BUSINESS CENTER (APP 2024)**

Project Location: Main Campus, Tarlac State University
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WINNIEFE F. GUTIERREZ
TWG on Financial and Legal Aspects
Chairperson

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TWG on Technical Aspects
Chairperson

Approved:

DR. ARNOLD E. VELASCO
President



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BIDS AND AWARDS COMMITTEE
GOODS AND SERVICES
Romulo Blvd., San Vicente, Tarlac City 2300

BAC RESOLUTION DECLARING THE SINGLE CALCULATED BID (SCB)

RESOLUTION NO. PB081-2024

BIDDING NO.: **PURCHASE REQUEST NO. 2024-06-263**
Category per R.A. 9184: GOODS INFRA/WORKS CONSULTING
TITLE/DESCRIPTION: **“SUPPLY AND DELIVERY OF OFFICE EQUIPMENT FOR BUSINESS CENTER (APP 2024)”**
APPROVED BUDGET FOR THE CONTRACT (ABC): **₱ 2,250,000.00**

WHEREAS, the TARLAC STATE UNIVERSITY advertised the Invitation to Bid for the project Supply and Delivery of Office Equipment for Business Center (APP 2024) with an Approved Budget for the Contract (ABC) of ₱ 2,250,000.00 in the Philippine Government Electronic Procurement System (PhilGEPS) and conspicuous places in Tarlac State University on July 23, 2024;

WHEREAS, in response to the Invitation to Bid, only one prospective bidder participated in the Pre-Bidding Conference held at Tarlac State University BAC Conference Room and webcasted via Zoom on July 31, 2024;

WHEREAS, in the public bidding held at the TSU BAC Conference Room and webcasted via Zoom on August 13, 2024, at 2:00 P.M., only one (1) bidder, namely, Copylandia Office Systems Corporation, participated and tendered a bid for the aforementioned project;

WHEREAS, the Bids and Awards Committee (BAC), with the assistance of the Technical Working Groups (TWGs), opened and evaluated the first envelope contained in the bid submitted by the lone bidder, using the non-discretionary “pass/fail” criterion, and found that the first envelope contained all the required documents and was rated “passed”;

WHEREAS, the BAC with the assistance of the TWGs, proceeded with the opening and evaluation of the second envelope of the lone bidder and found that the envelope of the lone bidder contained the prescribed documents and was rated “passed”;

WHEREAS, the BAC with the assistance of the TWGs, proceeded with the evaluation of the financial bid of the lone bidder with the result as summarized below:

Item No.	Bid Price (As Read), ₱	Bid Price (As Calculated), ₱	Variance from ABC, %
1	1,950,000.00	1,950,000.00	13.33
2	NO BID	NO BID	-

NOW, THEREFORE, based on the foregoing findings, WE, the members of the Bids and Awards Committee, hereby RESOLVE, as it is hereby RESOLVED:

- a. to declare Copylandia Office Systems Corporation, as the bidder with the Single Calculated Bid (SCB), for Item No. 1 with an amount of ₱ 1,950,000.00 and
- b. to direct the Technical Working Groups to proceed in the Post-Qualification Evaluation of the SCB and report their findings to the BAC within the prescribed period.
- c. to declare a Failure of Bidding for Item No. 2, no bid was received, *in as much as*
- d. to recommend to the President the procurement of Item No. 2 of the project Supply and Delivery of Office Equipment for Business Center (APP 2024) using the appropriate alternative mode of procurement in accordance with the Implementing Rules and Regulations of R. A. 9184.

RESOLVED, at TSU-BC AVR, this 13th day of August 2024.

WILMARK J. RAMOS
Chairperson

GRACE N. ROSETE
Vice Chairperson

THEDA FLARE G. QUILALA
Member

RICO G. TOMAS
Member

MENCHIE DG. ABELLAR
Member

JASPER A. YAUDER
Member

9-10
PEDRO G. SUERTE FELIPE, JR.
Member/End-user

Approved:

DR. ARNOLD E. VELASCO
President

25 SEP 2024